

# FRENCHTOWN CHARTER TOWNSHIP RESORT DISTRICT AUTHORITY

Wednesday, May 10, 2023

I. Chairman Molly Luempert-Coy called the meeting to order with the Pledge of Allegiance to the Flag of the United States of America at 3:00 p.m.

II. Roll call.

**Present were:** Molly Luempert-Coy- Chairperson; Chris Collins- Board Member; Donald Rushlow-Secretary; Brian Dotson- Treasurer. Gary Klemz-Co-Chairperson-Excused. Also present were Kerry Bondy, Legal Advisor; Cody Jones, Engineer, Mannik & Smith Group; Barry Buschman, Engineer, Mannik & Smith Group; Larry Smith, Director; Janae Jones, Administrative Assistant;

There were 4 community residents present.

## III. **Approval of Agenda:**

Molly added tribute to Barry Buschmann under New Business.

Motion was made to approve agenda as Amended by Mr. Rushlow and supported by Mr. Collins  
Motion carried: 4-0 (voice vote)

## IV. **Minutes:**

### **Approval of March 8, 2023 Minutes**

Motion made to accept the above March minutes as distributed by Mr. Dotson and supported by Mr. Collins.  
Motion carried: 4-0 (voice vote)

V. **Public Participation:** None

VI. **Correspondence:** None

## VII. **Reports:** **Director's Report:**

### **Lake Erie Level**

Monthly Report shows that Lake Erie is rising up seasonally faster than long term average due to large amount of precipitation this Spring. Levels are still well below the long time high.

### **CDARS Investments**

RDA has used CDARS (Certificate of Deposit Account Registry Service) Investments in the past to make sure money in the bank is protected by the FDIC. Now that savings account is building up, and with the current reports of U.S. Regional Banks in Crisis, want to make sure it is fully insured, and consider investing some money in CDARS. RDA's established financial policy would allow this to be done at the Director and Treasurer's discretion. The RDA has done this in the past, and the Township currently uses CDARS as safety precaution. No objection from board, Larry and Treasurer will meet and determine how to proceed.

### **Engineering Report** (verbal)

Engineering is continuing to finalize the drawings and commission Zone 2 permits for both Eagle and Army Core, which should be completed in 2-3 weeks. Anticipating the 2<sup>nd</sup> round of landowner meetings for further clarification of details of individual properties and to obtain construction easements to move forward, to start the week of May 22nd.

The Seawall committee is discussing options of delaying the start of construction due to insufficient funds to get beyond crucial point of the seawall build. The committee will determine whether it is better to delay the project vs. starting on schedule as planned with a loan and interest from the township. The Eagle permits will be good for a minimum 5 years, and Army Core permits are good for 10 years, so proceeding with obtaining those now will be useful either way.

The letter wrote to the township regarding the loan from them for funding has not been responded to at the time of the meeting.

Director and Brad Shelle have evaluated the current road conditions in Indian Trails, Baycrest, Erie Shores, Point Aux Peaux Farms from the previous micro surfacing in these subdivisions, and note they have successfully met expectations. Current roads are in good condition with minimal isolated short term repairs needed to improve the life of existing roads. MSG will continue to evaluate remaining RDA subdivisions and provide additional recommendations and provide recommendations about what is needed at a future meeting.

Pat Syzmanski from Brest Bay Grove noted some roads and asphalt are breaking down he believes, from an increase of traffic on the narrow roads, caused by cars having to pass on the edge of the road and as a result of improper parking. He was advised to speak with Township ordinance department about the improper parking

#### **Monroe County Sheriff Contract Activity Report for 2/1/23-2/28/23, 3/1/23-3/31/23 and 4/1/23-4/30/23**

Motion was made to accept and place on file the Monroe County Sheriff Contract Activity Report for 2/1/23-2/28/23, 3/1/23-3/31/23 and 4/1/23-4/30/23 by Mr. Collins supported by Mr. Rushlow. Motion carried: 4-0 (voice vote).

#### **VIII. Old Business:** None

#### **IX. New Business:**

##### **Grass Cutting of Clay Berms Memo #7-23**

Clean Cut Lawn Care has been cutting the clay berms for many years, and has submitted a bid to continue cutting 5 times per year under existing cost and conditions.

Motion was made extend the contract with Clean Cut Lawn Care for 2023 at \$1920 per cut for a total of \$9600 and placed on file by Mr. Dotson and supported by Mr. Rushlow. Motion carried: 4-0 (Mr. Collins-yes; Mr. Dotson- yes; Mr. Rushlow- yes; Ms. Luempert-Coy-yes).

##### **2022/2023 Snow Removal Reimbursement Memo #8-23**

Director presented spreadsheet comparing 2021/2022 snow removal reimbursement to 2022/2023 snow removal reimbursement. 2022/2023 snow removal is \$25,764.95, and below the budgeted amount of \$60,000 and less than 2021/2022 reimbursement amount.

Motion was made to approve the 2022/2023 Snow Removal Reimbursement as shown on the spreadsheet for a total of \$25,764.95 by Mr. Collins and supported by Mr. Dotson. Motion carried: 4-0 (Ms. Luempert-Coy-yes; Mr. Rushlow-yes; Mr. Dotson- yes; Mr. Collins-yes).

##### **Transfer Funds Snow Removal to Tree Removal Memo #9-23**

The ice storm in February 2023 caused excessive damage to trees and limbs. A project was organized to have Davey Tree Service clean up limbs, branches and trees throughout the RDA. This project used over half the tree removal budget. Recommend the surplus budgeted amount from the Snow Removal be transferred to the Tree Removal Budget.

A motion was made to approve the Transfer of Funds from Snow Removal to Tree Removal in the amount of \$34,235 by Mr. Rushlow and seconded by Mr. Collins. Motion carried; 4-0 (Mr. Dotson- yes; Ms. Luempert-Coy-yes; Mr. Collins-yes; Mr. Dotson- yes).

##### **Approval of the March and April Financial Report, Balance Sheet, Income & Expense Report, and Investment Reports**

Motion made to accept the March and April reports and place on file by Mr. Dotson supported by Mr. Collins. Motion carried: 4-0 (Mr. Rushlow-yes; Ms. Luempert-Coy-yes; Mr. Collins- yes; Mr. Dotson-yes).

**Tribute to Mr. Barry Buschmann of Mannik & Smith Group**

The board recognized the retirement of longstanding engineer Mr. Barry Buschman on his 23 years of service and commitment to the RDA. A plaque was presented to honor him for his service.

**X. Other Items from Board Members:**

Mr. Collins asked if there was clean up going to be done on West side of Woodland Beach entrance. Trees were cut down and stumps were ground down, but have not been cleaned up. Director said he will follow up with tree service on it.

Mr. Rushlow stated he made a list of road locations in the RDA that need repairs that he will give to Director. Director encouraged association presidents to also make a list of needed road repairs within their association and provide it to the RDA.

Director invited all to attend the Contractor Appreciation Day hosted by the Township on May 12, 2023 from 11am-1pm. Mr. Collins also noted it is Free Permit week with the Township, and that permits are good for 180 Days.

**XI. Public Participation:**


Pat Syzmanski, President of Brest Bay Grove, questioned if and when the clay berm work will work be done this summer. Director advised that the Drain Commission will be doing the work this summer after they have their summer help on board.

**XII. Adjournment:**

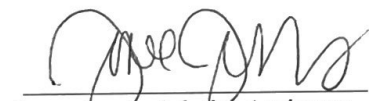
Motion made to adjourn meeting by Mr. Collins supported by Mr. Rushlow.

Motion carried: 4-0 (voice vote)

The meeting adjourned at 3:30 p.m.

  
Molly Luempert-Coy, Chairman

  
Donald Rushlow, Secretary

  
Janae Jones, Admin. Assistant