

FRENCHTOWN CHARTER TOWNSHIP RESORT DISTRICT AUTHORITY

Wednesday, August 8, 2023

- I.** Vice Chairman Gary Klemz acting in the stead of Chairperson Molly Luempert-Coy called the meeting to order with the Pledge of Allegiance to the Flag of the United States of America at 3:00 p.m.

- II.** Roll call.

Present were:; Chris Collins- Board Member; Donald Rushlow-Secretary; Gary Klemz-Vice Chairperson. Also present were Kerry Bondy, Legal Advisor; Brad Shelle, Engineer, Mannik & Smith Group; Larry Smith, Director; Janae Jones, Administrative Assistant.

Molly Luempert-Coy- Chairperson-Excused Absence; Brian Dotson- Treasurer-Excused Absence.

There were 4 community residents present. Undersheriff Jeff Pauli from the Monroe County Sheriff's Department was also present.

III. Approval of Agenda:

Director Smith requested 2023 Millage Request and L4029 be added under New Business.

Motion was made to approve agenda as amended by Mr. Collins and supported by Mr. Rushlow.

Motion carried: 3-0 (voice vote)

IV. Minutes:

Approval of May 10, 2023 Minutes

Motion made to accept the above May minutes as distributed by Mr. Collins and supported by Mr. Rushlow.

Motion carried: 3-0 (voice vote)

Approval of June 30, 2023 Special Meeting Minutes

Motion made to accept the above June Special Meeting Minutes as distributed by Mr. Rushlow and supported by Mr. Collins. Motion carried: 3-0 (voice vote)

- V. Public Participation:** Kyle Bryant, Frenchtown Clerk announced the groundbreaking ceremony for the new Township Municipal Complex to include the Sheriff Substation/RDA Offices and Community Center which will be held on August 30, 2023 at 2:00 pm, and invited all to attend.

VI. Correspondence:

Frenchtown Harbor Condominium Association letter dated August 3, 2023: Ed Shuttie, Frenchtown Harbor Board Member spoke on behalf of their association. Mr. Shuttie referenced the letter sent to the RDA from Frenchtown Harbor President, Susan Wrobel dated 8/3/2023. Director Smith confirmed Susan Wrobel has been added to the RDA website as contact for Frenchtown Harbor. He referenced previous correspondence dated 12/15/2014 regarding the current request for snow removal reimbursement. Director Smith stated snow removal invoices need to be submitted to the RDA board prior to April 30th of each year in order to be considered for reimbursement, as reimbursement is calculated based on average cost per mile. He indicated that the Board does not reimburse for driveways or sidewalks, so their invoices will need to be specific as to snow removal from the association's roads only in order to be considered. Director Smith informed Mr. Shuttie that the breakwall in Frenchtown Harbor is not responsibility of the RDA, that breakwalls are the responsibility of the property owner. Mr. Shuttie asked for all items on the letter from Frenchtown Harbor dated 8/3/2023 be considered an official request to have their requests taken care of by the RDA, and to be added to the RDA masterplan. Vice Chairman Klemz advised Mr. Shuttie that the RDA will be looking into their requests. Mr. Shelle of Mannik and Smith said he will look into the previous request for drain repairs, but his preliminary thought is that the drain may be part of a private drainage system and not part of the Monroe County drainage system.

Motion made to accept the Frenchtown Harbor correspondence and place on file by Mr. Collins and supported by Mr. Rushlow. Motion carried 3-0: (Mr. Collins-yes; Mr. Klemz-yes; Mr. Rushlow-yes).

VII. Reports:
Director's Report:

Lake Erie Level

Monthly Report shows that the Lake Erie seasonal decline of the water level is less than normal for this time of year. It is going down, and will hopefully the trend will continue to go down.

Flagstar Bank Merger

The merger between Flagstar and New York Community Bancorp. Inc was consummated on December 1, 2022. Operations are planned to be merged in February 2024. Until then, it is business as usual. Any changes will be communicated and training provided if necessary to account holders. In the directors packet is a copy of the Relationship Review as of 8/1/23.

Ice Storm and Tornado Tree Clean Up

The district experienced an ice storm in February and an EF1 tornado in June, causing significant tree damage. The RDA contractor Davey Tree Service was engaged and work prioritized to remove all trees from blocking roads, removing hanging limbs posing safety hazards and finally removal of tree debris pulled by residents to the edge of the street. Davey did a spreadsheet itemizing the cost. The Township at its August 8, 2023 board meeting voted to reimburse the RDA \$112,165 expenses, as these services would normally be provided to all residents within jurisdiction and asked that this money be designated for flood protection. Chris Collins wanted to note that the Township was not financially responsible for the cleanup from the ice and tornado damage nor is the RDA, but they chose to do so because they felt it was necessary.

Clay Berms and Dykes

The repairs recommended to the earthen berms from the engineering inspection has been completed by the Drain Commissioner's Office at an approximate cost of \$3000 (2 days/4 people (summer help) \$1000 labor/\$2000 equipment and supplies). That is 25% of the estimated engineering cost.

Engineering Report (verbal)

Engineering design staff is working to finalize the drawings and commission Zone 2 permits for both EGLE and Army Corp of Engineers, which should be submitted by the end of August. Once plans are finalized and submitted, the 2nd round of landowner meetings will be starting with residents, reviewing temporary construction easements and having them execute the easements. They expect a 4-6 month turnaround on the permits.

Monroe County Sheriff Contract Activity Report for 5/1/23-5/31/23, 6/1/23-6/30/23 and 7/1/23-7/31/23

Undersheriff Jeff Pauli reviewed and explained details of the RDA Sheriff Activity Reports.

Motion was made to accept and place on file the Monroe County Sheriff Contract Activity Report for 5/1/23-5/31/23, 6/1/23-6/30/23 and 7/1/23-7/31/23 by Mr. Collins supported by Mr. Rushlow. Motion carried: 3-0 (Mr. Collins-yes; Mr. Klemz-yes; Mr. Rushlow-yes).

VIII. Old Business: None

IX. New Business:

Sheriff Vehicle Replacement Memo #10-23

RDA Patrol vehicle is scheduled to be replaced and recommended to be in the budget for 2024. The price is going to increase by \$8000 in 2024, so Sheriff Goodnough recommends ordering replacement vehicle now and they will hold it at inmate dormitory until current car is taken out of service at 150,000 miles. The bid is for \$41,036 from Berger Chevrolet, and is on hold until it is approved by the Board. Director recommends we take advantage of this.

Motion was made to approve the purchase of the Tahoe as future replacement for sheriff vehicle and transfer the amount of \$41,036.00 to 301 Police Protection 970 Capital Outlay from the fund balance by Mr. Collins and supported by Mr. Rushlow. Motion carried: 3-0 (Mr. Rushlow-yes; Klemz- yes; Mr. Collins- yes).

Road Evaluation and Recommended Maintenance for 2023 #11-23

Assessment and evaluation was done of the RDA roads, in light of the pavement asset management program to be sure it was effective and met the expectations. There have been some isolated pot holes that have been taken care of and at this time there is no structural damage to the roads and no significant rutting. There are some isolated areas with more wear and tear than others, but nothing indicating a move into the next phase of reconstruction. The pavement asset management plan has exceeded expectations. The biggest deficiency is the reflective cracking with the micorsurfacing project. Recommendation from Mannik & Smith is to look at doing overband crackfill application to the oldest roads that have already been resurfaced to stop the water filtration, give it another season, and reevaluate as to when higher level reconstruction will be necessary.

Motion was made to approve the Road Evaluation and Recommended Maintenances by Mr. Rushlow and supported by Mr. Collins. Motion carried: 3-0 (Mr. Klemz- yes; Mr. Collins- yes; Mr. Rushlow-yes).

2023 Millage Request and L4029

County equalization director is asking for Millage request prior to September 30 deadline if possible, seeking renewal of millage at 3.0 mills. Request for the Board to approve submitting the L4029 at 3.0 mills.

A motion was made to authorize signing and filing of the 2023 Millage Tax Rate Request- L4029 at 3.0 Mills by Mr. Rushlow and supported by Mr. Collins. Motion carried; 3-0 (Mr. Rushlow- yes; Mr. Collins-yes; Mr. Klemz- yes).

Approval of the May, June and July Financial Report, Balance Sheet, Income & Expense Report, and Investment Reports

Motion made to accept the May, June and July Financial Report, Balance Sheet and Income and Expense Report and place on file by Mr. Collins supported by Mr. Rushlow.

Motion carried: 3-0 (Mr. Klemz-yes; Mr. Collins- yes; Mr. Rushlow-yes).

X. Other Items from Board Members:

The Board members discussed the Tornado affecting the District and damage caused in the area by the storm as well as responses from community agencies.

XI. Public Participation: Mr. Shuttie addressed the Board again concerning Frenchtown Harbor.


XII. Adjournment:

Motion made to adjourn meeting by Mr. Collins supported by Mr. Rushlow.

Motion carried: 3-0 (voice vote)

The meeting adjourned at 4:07 p.m.


Gary Klemz, Co-Chairman


Donald Rushlow, Secretary


Janae Jones, Admin. Assistant