

**FRENCHTOWN CHARTER TOWNSHIP RESORT DISTRICT AUTHORITY**  
**Wednesday, November 8, 2023**

**I.** Chairperson Molly Luempert-Coy called the meeting to order with the Pledge of Allegiance to the Flag of the United States of America at 3:00 p.m.

**II.** Roll call.

**Present were:** Molly Luempert-Coy- Chairperson; Donald Rushlow-Secretary; Gary Klemz-Vice Chairperson; Brian Dotson- Treasurer. Also present were Kerry Bondy, Legal Advisor; Brad Shelle, Engineer, Mannik & Smith Group; Larry Smith, Director; Janae Jones, Administrative Assistant.

Chris Collins-Excused Absence

There were 3 community residents present.

**III.** **Approval of Agenda:**

Motion was made to approve agenda by Mr. Dotson and supported by Mr. Klemz.  
Motion carried: 4-0 (voice vote)

**IV.** **Minutes:**  
**Approval of October 11, 2023 Minutes**

Motion made to accept the above October minutes as distributed by Mr. Rushlow and supported by Mr. Dotson.  
Motion carried: 4-0 (voice vote)

**V.** **Public Participation:** Pat Syzmanski, President of Brest Bay Grove advised the board that the links to the meeting minutes on the RDA website are not working correctly. RDA administrative assistant will make sure this is corrected ASAP. He also inquired if Draft Minutes could be posted on the website prior to them being approved by board. RDA attorney Kerry Bondy stated they would be available as a F.O.I.A. request, but it is not the policy to be posted on the website prior to approval. They are included with the meeting notice.

Melvin Mills, board member of Dewey's Summer Homes Association, stated that their association was missed for tree branch clean up from July's tornado. He and another community member did the tree clean up themselves after about 2 and a half months of Davey Tree Service not showing up for limbs that were at the road side. He stated that there are a few tree requests for removal that have not been taken care of yet. Director Smith stated he will follow up on requests that haven't been completed yet. Due to the high amount of requests, hazardous trees were given priority..

**VI.** **Correspondence:** None

**VII.** **Reports:**  
**Director's Report:**

**New Sheriff Patrol Car**

The new patrol vehicle was received on October 18 and is being housed at the Inmate Dorm Facility. The vehicle will begin prepping for service so it will be ready when the existing vehicle needs to be replaced.

**Storm Drain Pumping Station Starter Motors**

The Drain Commission has completed the replacement of all the starter motors on the Pumping Stations throughout the RDA. This project was started a number of earlier when the original starter motors began failing.

**Lake Erie Level**

After three months of a hiatus with no change in the water level, Lake Erie resumed it's seasonal decline in September. It is approximately 3 inches higher than this time last year, but 6 inches below the level two years ago.

#### EGLE Michigan Coastal Program/2025 Grant Funding

The Director attended, along with Don Rushlow and Cody Jones of MSG, the EGLE webinar on the Michigan Coastal Program 2025 Grand Funding. Grant eligibility requires the project to be for public benefit on public property, and specifically excludes shoreline hardened erosion control structures, such as groins and seawalls. The Stony Point Project (Zones 2B and 2C) therefore does not qualify and no application is planned.

#### Local Community Stabilization Authority

The RDA received \$44,793.16 from the LCSA as we have done for the past several years.

#### Engineering Report (verbal)

The pavement repair Overband Crackfill Project was completed yesterday, and we are happy with their work. MSG will do a final drive through to make sure nothing was missed.

The design team is still working on setting up individual property owner sheets. Once those are completed engineering will begin scheduling the landowner meetings to finalize sign off on each property for Zone 2B/2C. These meetings should be starting after Thanksgiving. Plans have been submitted to EGLE and the Army Corp of Engineers for permitting of the projects. We received emails confirming the permitting process has been initiated.

#### Monroe County Sheriff Contract Activity Report for 10/1/23-10/31/23

Motion was made to accept and place on file the Monroe County Sheriff Contract Activity Report for 10/1/23-10/31/23 by Mr. Klemz supported by Mr. Dotson. Motion carried: 4-0 (voice vote).

### **VIII. Old Business:**

#### 2024 Budget Final Approval Memo #19-23

At the last meeting, the board approved the budget and submitted it to the Township for their approval. We received official approval of the 2024 Budget.

Motion was made to approve and place on file the 2024 Budget by Mr. Klemz and supported by Mr. Dotson. Motion carried: 4-0 (Mr. Klemz-yes; Mr. Dotson-yes; Mr. Rushlow-yes; Ms. Luempert-Coy-yes).

### **IX. New Business:**

#### 2023 Budget Amendments Memo #20-23

In order to have a balanced budget for 2023, we need to make some adjustments that are outlined in the above memo. The funds will be coming from account 931 Construction, as we have not used any funds from this account this year.

Motion was made to approve and place on file the 2023 Budget Amendments by Mr. Dotson, supported by Mr. Rushlow. Motion carried: 4-0 (Ms. Luempert-Coy-yes; Mr. Rushlow-yes; Mr. Dotson-yes; Mr. Klemz-yes).

Motion was made to allow the Director to expend the funds to outfit the new patrol vehicle in 2023 by Mr. Dotson and supported by Mr. Klemz. Motion carried: 4-0 (Ms. Luempert-Coy-yes; Mr. Rushlow-yes; Mr. Dotson-yes; Mr. Klemz-yes).

#### Approval of October Financial Report, Balance Sheet, Income & Expense Report, and Investment Reports

Motion made to accept the October Financial Report, Balance Sheet and Income and Expense Report and place on file by Mr. Klemz, and supported by Mr. Dotson. Motion carried: 4-0 (Mr. Dotson- yes; Mr. Klemz-yes;; Ms. Luempert-Coy- yes; Mr. Rushlow- yes).

### **X. Other Items from Board Members: None**

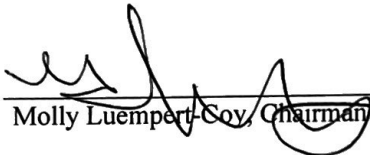
XI. **Public Participation:** None

XII. **Adjournment:**


Motion made to adjourn meeting by Mr. Klemz supported by Mr. Rushlow.

Motion carried: 4-0 (voice vote)

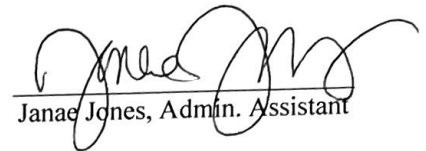
The meeting adjourned at 3:32 p.m.



Molly Luempert-Soy, Chairman



Donald Rushlow, Secretary



Janae Jones, Admin. Assistant