

FRENCHTOWN CHARTER TOWNSHIP RESORT DISTRICT AUTHORITY
Meeting, Wednesday, August 10, 2016

I. Chairman Molly Luempert-Coy called the meeting to order with the Pledge of Allegiance to the Flag of the United States of America at 3:00 p.m.

II. Roll call.

Present were: Molly Luempert-Coy, Chairman; Kraig Yoas, Treasurer; Joseph Congiolo, Secretary; Ed Straub Jr., Member. Also present were Larry Smith, Director; Kerry Bondy, Interim Legal Advisor; and Marcia Hatfield, Administrative Assistant.

Excused: Jim McDevitt, Vice-Chairman; David Wehner and Barry Buschmann, Mannik & Smith Group.

There were 3 community residents present and Honorable Mark Braunlich, Brittany Braunlich and Greg Braunlich .

III. **Approval of Agenda:**

The Director requested letter regarding a proposed Asset Management Plan and Pavement Repair Program be added to the agenda under Correspondence.

Motion was made to approve agenda as amended by Mr. Congiolo and supported by Mr. Yoas. .

Motion carried: 4-0 (voice vote)

IV. **Recognition of Service for Honorable Paul E. Braunlich:**

A moment of silence was held for the Honorable Paul E. Braunlich. A Recognition of Service plaque was presented to Braunlich family members. Honorable, Mark Braunlich, Brittany Braunlich and Greg Braunlich accepted the plaque on behalf of the family. Ms. Luempert-Coy expressed gratitude for the years of excellent service to the RDA from the Honorable Paul E. Braunlich.

IV. **Minutes:**

Approval of July 13, 2016 minutes

Motion made to accept the above minutes as distributed by Mr. Congiolo and supported by Mr. Straub.

Motion carried: 4-0 (voice vote)

V. **Public Participation: None**

VI. **Correspondence:**

A letter regarding a proposed Asset Management Plan and Pavement Repair Program for district roads was prepared by Engineering. AMP plan will be presented to the board in September. Based on feedback from the first bid the 2016 repair program will be rebid, extending the deadline for completion of the work.

Motion was made to accept and place on file by Mr. Yoas and supported by Mr. Congiolo.

Motion carried: 4-0 (Mr. Straub-yes; Mr. Congiolo-yes, Mr. Yoas-yes; Ms. Luempert-Coy-yes)

VII. **Reports:**

Director's Report (verbal)

The Director expressed he will have budget items which will be discussed in new business.

Engineering Report (verbal)

Director, Larry Smith relayed from Engineering that the Detroit Beach Rehabilitation Project Zone 5A is essentially complete except for a few minor punch list items. The final inspection is scheduled for late September and the final payment will be disbursed then if everything is acceptable.

Monroe County Sheriff Contract Activity Report for 7/1/16- 7/31/16

Motion made to accept and place on file the Monroe County Sheriff Contract Activity Report for 7/1/16-7/31/16 by Mr. Yoas supported by Mr. Straub.
Motion carried: 4-0 (voice vote)

VIII. **Old Business:** None

IX. **New Business:**

2017 Budget Draft Memo #18-16

A first budget draft was presented with a few changes from 2016, most noticeably an increase 440 Public Works 933 Drainage District funding. This reflects recent costs incurred in the storm water pump stations to replace starter motors and repair two failed pumps signaling anticipated future repairs. The Director also discussed the replacement of the patrol car. Discussion was held on a few more budget questions. Since this was the first draft of the budget no action took place.

RDA Legal Advisor #17-16

The Director recommended the board establish a search committee for the RDA Legal Advisor position consisting of two board members and the Director. Mr. Yoas and Mr. Straub volunteered to be on this committee.
Motion was made to form a search committee consisting of Mr. Yoas, Mr. Straub, and the Director by Mr. Congiolo and supported by Mr. Yoas.
Motion carried: 4-0 (voice vote)

Approval of the July Financial Reports, Balance Sheet, Income & Expense Report, and Investment Report

Motion made to accept the July reports and place on file by Mr. Yoas, supported by Mr. Straub.
Motion carried; 4-0 (Mr. Straub-yes; Mr. Congiolo-yes; Mr. Yoas-yes; Ms. Luempert-Coy-yes)

X. **Other Items from Board Members:**

Ms. Luempert-Coy expressed her sympathy to the family of the Honorable Paul E. Braunlich.
Mr. Congiolo inquired on the shoreline erosion issue raised at the August meeting by residents of Longs Association. Director Larry Smith and Mr. McDevitt went out and spoke with the homeowner.


XI. **Public Participation:**


Greg Braunlich raised questions regarding the storm water in Grand Beach from the December 2015 storm and if there will be some cold patching done to the roads this year. The Director, Larry Smith answered these questions.

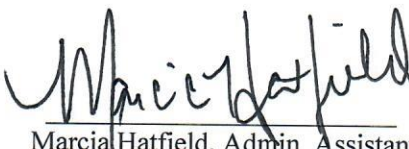
XII. **Adjournment:**

Motion made to adjourn meeting by Mr. Straub supported by Mr. Yoas.
Motion carried: 4-0 (voice vote)

The meeting adjourned at 3:40 p.m.


Molly Luempert-Coy, Chairman


Joseph Congiolo, Secretary


Marcia Hatfield, Admin. Assistant